

IBM Unica Marketing Operations and Campaign
Version 8 Release 6
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Integration Guide



Note

Before using this information and the product it supports, read the information in "Notices" on page 51.

This edition applies to version 8, release 6, modification 0 of IBM Unica Marketing Operations and Campaign and to all subsequent releases and modifications until otherwise indicated in new editions.

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Chapter 1. Introduction to the integration

IBM® Unica® Marketing Operations and Campaign can be integrated so features from both products are more tightly coupled.

After integration, you manage campaigns, projects, offers, and Target Cell Spreadsheets in Marketing Operations, for use within Campaign.

Why integrate IBM Unica Marketing Operations and IBM Unica Campaign?

When you integrate Marketing Operations and Campaign, you can take advantage of all of the Marketing Operations project management features to create your campaign and then execute the campaign in Campaign. Integration eliminates the need to enter cell information in both products.

In addition, when you integrate, you can use the robust grid features in Marketing Operations to create and manage the Target Cell Spreadsheet.

About integration with IBM Unica Marketing Operations

Campaign can be integrated with Marketing Operations to use its marketing resource management features to create, plan, and approve campaigns.

When Campaign is integrated with Marketing Operations, many of the tasks previously performed in a stand-alone Campaign environment are performed in Marketing Operations. These tasks include:

- Working with campaigns:
 - Creating campaigns
 - Viewing, moving, and deleting campaigns
 - Working with campaign summary details
- Working with Target Cell Spreadsheets
- Assigning offers to cells
- Specifying control cells
- Creating and populating custom campaign attributes
- Creating and populating custom cell attributes

The following tasks are performed in Campaign in both stand-alone and integrated environments:

- Creating flowcharts
- Running flowcharts
- Detailed analysis of campaigns/offers/cells
- Reporting on Campaign performance (depending on the reporting pack installed)

If offer integration is also enabled, you perform the following tasks in Marketing Operations:

- Designing offers
 - Defining offer attributes

- Creating offer templates
- Creating, approving, publishing, editing, and retiring offers
- Organizing offers using offer lists and offer folders

For information about enabling offer integration, see the chapter on "Managing offers and offer templates in an integrated system". For more information about administering and using offers, see the Campaign guides for administrators and users.

Overview of the data transfer between IBM Unica Marketing Operations and IBM Unica Campaign

There are three main areas of data transfer: campaign data, cell data (in the TCS), and offer data. The transfer of data between the products is primarily one way, from Marketing Operations to Campaign.

When Marketing Operations-Campaign integration is enabled, the name and code of the campaign project (in Marketing Operations) are the same as the name and code of the campaign (in Campaign). The campaign project in Marketing Operations is automatically linked to the corresponding campaign in Campaign. Users can move from project to campaign and back again by clicking a single button.

Integration eliminates the need for duplicate data entry. Marketing Operations provides a single view of all data and a single location to enter and edit data. You can view and edit shared data only in Marketing Operations. Marketing Operations users control when data that is required for campaign execution is published (pushed to Campaign).

The ongoing transfer of data must be initiated from Marketing Operations through publishing. Campaign can respond to requests for data (for example, retrieval of cell status information or campaign metrics) and can receive data from Marketing Operations (for example, campaign or TCS data), but cannot send data to Marketing Operations if the data has not been requested.

A description of the three main areas of data transfer follows.

Campaign data transfer

In Marketing Operations, you can define any number of custom campaign attributes and place them on a campaign project template, along with standard campaign attributes. You can enter data for these attributes in Marketing Operations and manually publish the data to Campaign, where these campaign attributes are available as generated fields within the flowchart and for reporting and analytics. The Marketing Operations user controls when a campaign is created in Campaign and when campaign attribute data is published to Campaign. Campaign always uses the last set of published campaign attributes.

Cell data transfer

The second major area of ongoing data transfer is the Target Cell Spreadsheet. The TCS manages cell-level information for target and control cells, including cell names, cell codes, assigned offers, control cell linkages, and custom cell attributes. The transfer of cell definitions from Marketing Operations to Campaign and the transfer of cell status back to Marketing Operations can be iterative. Companies

often require several cycles before cell definitions and counts are finalized, rows of the TCS are individually approved, and the campaign is ready to be run.

Offer data transfer

For systems that enable offer integration, the third major area of ongoing data transfer is offer data. Offers are created in Marketing Operations. When a new offer is created in Marketing Operations, the offer state is Draft. Changing the state of an offer to Published pushes the offer instance to Campaign. The first publish creates the offer in Campaign; subsequent publishing updates the offer instance in Campaign.

Similarly, changing the state of an offer template to Published pushes both the offer template and any offer attributes that you defined in Marketing Operations to Campaign.

When you initially enable offer integration, you can import any pre-existing offer metadata and data into Marketing Operations from Campaign. See “Importing offers from Campaign” on page 42.

Differences between integrated and stand-alone IBM Unica Campaign

When Campaign is integrated with Marketing Operations, the Campaign installation differs from a stand-alone installation in the following ways:

- The only way to create or access campaigns (other than campaigns created before you enabled integration) is through the corresponding Marketing Operations project. The All Campaigns page in Campaign displays only campaigns created before integration was enabled.
- The Target Cell Spreadsheet and custom cell attributes are created, viewed, and managed solely in Marketing Operations. Custom cell attributes are defined in a campaign project template. As a result, each type of campaign can have different custom cell attributes, or have custom attributes appear in a different order. (In stand-alone Campaign, all campaigns have the same cell attributes in the same order.)
- The TCS can be top-down or bottom-up. Bottom-up cells are allowed for Campaign Marketing Operations integration when `MO_UC_BottomupTargetCells` is set to yes (**Unica > Campaign > partitions > partition[n] > server > internal**).
- Flowcharts can be executed in Production mode even if they are not linked to top-down cells in the TCS.
- The campaign Summary tab does not exist in Campaign. The campaign summary information displays in the Campaign Summary section of the Summary tab in the campaign project in Marketing Operations. The offer and segment information displays in a new Segments/Offer tab in Campaign. Since you manage campaign project templates in Marketing Operations, each campaign template can have a different set of campaign custom attributes organized on one or more tabs within the project. You also can take advantage of the more robust attribute features in Marketing Operations for layout, required versus optional attributes, conditional drop-down lists, dynamic data values from database tables, and so on. (In stand-alone Campaign, all campaigns have the same custom campaign attributes in the same order.)
- When offer integration is enabled by setting IBM Unica Marketing Operations - Offer integration to yes (**Unica > Campaign > partitions > partition[n] > server > internal**), you cannot create or work with offer templates or offers in Campaign. Instead, you use Marketing Operations to create offer templates and

to create, modify, approve, publish, or retire offers. Offer templates and approved offers can then be published to Campaign for use.

Note: Offer integration is a separate option from campaign integration. When campaign integration is enabled, offer integration can also be enabled. For more information, see “Enabling offer integration in Marketing Operations” on page 42.

Differences between integrated and stand-alone IBM Unica Marketing Operations

If campaign integration is enabled, campaign project management is performed in Marketing Operations and is tightly coupled with Campaign. If offer integration is also enabled, offer lifecycle management is performed in Marketing Operations and offers are published to Campaign for use.

Campaign project management

If campaign integration is enabled, users can create projects using campaign project templates.

In a stand-alone installation, campaign project templates are not available to users for creating new projects. In a stand-alone installation you can create project templates for administering marketing campaigns, but there is no link to a corresponding campaign, no Target Cell Spreadsheet, no integration with offers, and no metrics passing for campaign contacts and responders.

With an integrated installation, campaign projects have icons and links that initiate data transfers with Campaign or enable you to easily navigate to and from the corresponding campaign in Campaign.

Offer lifecycle management

If campaign integration is enabled, then you can also enable offer integration. If offer integration is enabled (**Settings > Configuration > Unica > Platform**), offer lifecycle management is performed exclusively in Marketing Operations. You use Marketing Operations to create offer templates and to create, modify, approve, publish, or retire offers. Approved offers can be published to Campaign for use.

License and permission issues for IBM Unica Marketing Operations and IBM Unica Campaign integration

When Marketing Operations and Campaign are integrated, every person involved in the design, creation, and execution of the campaign needs a Marketing Operations license. Even team members who work exclusively in Campaign (such as the flowchart developer) need a Marketing Operations license so they can receive workflow notifications and access campaigns. (In an integrated environment, the only way to access a campaign is through Marketing Operations.)

Some actions in a Marketing Operations campaign project require a Campaign permission. You can create a role in Campaign that grants these permissions and assigns the role to users who work in Marketing Operations. The following table lists the actions and the required permissions.

Action	Required Campaign permission
Create linked campaign	Create Campaign
Update linked campaign	Edit campaign
Publish TCS	Manage campaign target cells
Get cell run status	Manage campaign target cells
Search for and assign offers in TCS	View offer summary
Import metrics	Analyze campaign

Disabling or re-enabling integration

Although it is possible to disable integration after you enable it, it is best to avoid this action if possible.

Disabling Marketing Operations-Campaign integration

If you disable Marketing Operations and Campaign integration, Campaign reverts to its stand-alone behavior and appearance. However, there are several important issues to keep in mind:

- To access flowcharts associated with integrated campaigns after you disable the integration, you must publish all campaigns in Marketing Operations *before you turn off the integration*. The campaigns are then available in the top-level folder in Campaign.
- If you disable the integration, there is no navigation link between campaign projects and campaigns. Users can still access their campaign projects, but the icons for creating and updating campaigns are disabled, and the buttons for publishing TCS data and getting cell status are not available. Campaign project templates are not included in the list of templates that users see when creating a project.
- If you want to re-enable integration, contact IBM Unica technical support to discuss the implications. Any changes made to a campaign while integration was disabled will be overwritten the first time you update the campaign or publish the TCS from within Marketing Operations after re-enabling the integration.

Disabling offer integration

Try to avoid disabling offer integration, as this action can lead to inconsistent data. For example, an offer is created in Marketing Operations and published to Campaign. After offer integration is turned off, that offer is modified in Campaign. If offer integration is turned on again, the change made in Campaign is not synchronized with Marketing Operations. Marketing Operations does not have the updated offer information, even if offer data is reimported from Campaign. The transfer of data between the products is primarily one way, from Marketing Operations to Campaign.

Related concepts:

“Configuration settings for integrated deployment” on page 7

Chapter 2. Integrating Marketing Operations and Campaign

The workflow for integrating IBM Unica Marketing Operations and Campaign consists of the following steps.

You must complete these steps before users can create campaign projects or campaign project requests.

1. Install both Marketing Operations and Campaign. For details, see the *IBM Unica Marketing Operations Installation Guide* and the *IBM Unica Campaign Installation Guide*.
2. Adjust the configuration settings to support an integrated deployment. See “Configuration settings for integrated deployment.”
3. Design the attributes, forms, and campaign project templates that you need.
If offer integration is enabled on your system, you also design offer templates using offer attributes. See Chapter 4, “Managing offers and offer templates in an integrated system,” on page 41.
4. Create the shared attributes.
5. Create the forms and local attributes, including the form that contains the Target Cell Spreadsheet.
6. Create a metrics map file that associates Campaign contact and response counts with Marketing Operations metrics.
7. Create the campaign project and offer templates.

Configuration settings for integrated deployment

When Marketing Operations and Campaign are integrated, you use Marketing Operations to plan, create, and approve campaigns.

For systems that enable offer integration, features for offer lifecycle management are added to Marketing Operations. See “Enabling offer integration in Marketing Operations” on page 42.

Integrating Marketing Operations and Campaign

To integrate Marketing Operations and Campaign, you set the following properties.

1. On the **Settings > Configuration** page, under **Unica** click **Platform**.
2. Click **Edit Settings** and set **IBM Unica Marketing Operations - Campaign integration** to True. This setting enables integration so that you can use Marketing Operations to create, plan, and approve campaigns.
3. If your Campaign installation has multiple partitions, you set the following properties for each partition where you want to enable integration.
Expand **Unica > Campaign > partitions > partition[n] > server** and then click **internal**.
4. Click **Edit Settings** and set **MO_UC_integration** to Yes. This setting enables Marketing Operations-Campaign integration for this partition.

Note: In order to set any of the following options to Yes, you must first set **MO_UC_integration** to Yes. The following options apply only when **MO_UC_integration** is enabled.

5. Optionally, set **MO_UC_BottomUpTargetCells** to Yes.
When **MO_UC_integration** is enabled, cells created from Marketing Operations are always top-down. To allow bottom-up cells for Target Cell Spreadsheets on this partition, set this property to Yes. When set to Yes, both top-down and bottom-up target cells are visible, and a **Get Bottom Up Cells** button is available in the Marketing Operations Target Cell Spreadsheet. This provides the ability to get bottom-up cells that are created in Campaign into Marketing Operations. The bottom-up cells are read-only in Marketing Operations, and cannot be published back to Campaign from Marketing Operations.
6. Optionally, set **Legacy_campaigns** to Yes. This setting enables access to campaigns created before enabling integration, including campaigns created in Affinium Campaign 7.x and linked to Affinium Plan 7.x projects.
7. Repeat steps 4-6 for additional partitions as needed.
8. Expand **Unica > Marketing Operations > umoConfiguration** and then click **campaignIntegration**.
9. Set the **defaultCampaignPartition**. When Marketing Operations and Campaign are integrated, this parameter specifies the default Campaign partition to use when the campaign-partition-id is not defined by the project template. The default is **partition1**.
10. Set the **webServiceTimeoutInMilliseconds** for Web Services integration API calls. This parameter is used as a timeout for web services API calls.

Optionally, continue with the steps for “Enabling offer integration in Marketing Operations” on page 42.

Related concepts:

“Disabling or re-enabling integration” on page 5

Designing your campaign project templates, forms, and attributes

Before you begin creating objects in Marketing Operations, you plan and design your campaign project templates and the forms and attributes they require.

The result of the design process is a list of attributes and forms to create, and details about them, such as:

- whether a given attribute is suited for use on multiple forms (shared) or on a single form (local)
- whether users select from data supplied by a table, a list of items you define, or enter text directly for an attribute
- what constraints are needed on the user interface field, and as a result whether an offer attribute should be parameterized (editable) when added to a given form, or set to static or hidden static

Campaign attributes and cell attributes must be shared attributes; form and grid attributes can be either shared or local.

Designing campaign project templates

You can create as many campaign project templates as you want. For example, you may want to create a separate campaign project template for each type of campaign you run.

In general, you should create a separate template for each unique combination of forms you need. For example, if you need to gather different information to define your target cells for some campaigns, you need to create different versions of the Target Cell Spreadsheet and associate them with different templates. Similarly, if some custom campaign attributes are relevant only for certain types of campaigns, you can create different campaign project templates to make different custom campaign attributes available and control their display order and organization on tabs.

Designing the Target Cell Spreadsheet and other forms

By default, projects have the following tabs: Summary, People, Workflow, Tracking, Attachments, and Analysis. If the Financial Management module is installed, projects also have a Budget tab.

In a campaign project, the Summary tab includes a set of fields for basic campaign information. You cannot remove or reorder these basic campaign attributes.

If you want to enable users to enter additional information about the project, you must create forms and add the forms to the project template. Each form displays on the Summary tab or on an additional tab in projects created using that template.

All campaign project templates must have a TCS form. Other forms are optional.

Campaign Summary section

All campaign projects contain a Campaign Summary section on the Summary tab. This section contains the following default campaign attributes:

Attribute	Field Description
Campaign description	Text field
Campaign start date	Date field
Campaign end date	Date field
Campaign objective	Text field
Campaign initiative	Text field
Campaign security policy	Drop-down list with all the security policies defined for Campaign

The default campaign attributes do not display in the list of campaign attributes on the Shared Attributes page in the Administrative Settings and cannot be edited.

About Target Cell Spreadsheets

The Target Cell Spreadsheet (TCS) is an editable grid that specifies the type of information users must enter to define the target and control cells for a campaign. You use Target Cell Spreadsheets when IBM Unica Marketing Operations-Campaign integration is enabled. Each column on the TCS defines a particular item of information. Each column corresponds to an attribute.

A TCS contains default attributes that are automatically passed to Campaign. In addition to these default attributes, you can create and add an unlimited number of custom attributes.

Cell attributes and grid attributes

A TCS can contain attributes that get passed to IBM Unica Campaign (cell attributes) and attributes that display only in IBM Unica Marketing Operations (grid attributes).

Use cell attributes for information you need to pass to Campaign. For example, attribute values you want to include in an output list, contact history, or report must be created as cell attributes.

Use grid attributes for descriptions, calculations, and data that is not needed in Campaign.

Target Cell Spreadsheets and forms

You create a TCS on a form. (The form can contain other attributes in addition to the TCS.) When you place a TCS grid component on a form, it contains the default cell attributes. You cannot delete the default attributes.

Transfer of cell attribute data

The information in the default attributes is passed automatically to Campaign when a user links a flowchart cell to the TCS row. Custom cell attributes are available automatically in Campaign as IBM Unica Campaign Generated Fields in contact processes. For details on Generated Fields, see the *IBM Unica Campaign User Guide*.

Target Cell Spreadsheets and templates

A campaign project template can contain only one TCS.

Default cell attributes

The default cell attributes appear in all Target Cell Spreadsheets. They do not appear in the list of cell attributes on the Shared Attributes page in the Administrative Settings.

Table 1. Default cell attributes

Name	Value required for publishing TCS	Description
Cell Name	Yes	Text field
Cell Code	No	Text field
Description	No	Text field
Is Control Cell	Yes	Drop-down list with Yes and No
Control Cell	No	Drop-down list of control cells
Assigned Offers	No	A selection control you can use to select one or more offers or offer lists

Table 1. Default cell attributes (continued)

Name	Value required for publishing TCS	Description
Is Approved	No	Drop-down list with Yes and No. This column appears only if Approval required is checked in the corresponding campaign project template.
Flowchart	No	Read-only field that displays the name of the flowchart in which the cell is used
Last Run	No	Read-only field that displays the date and time the flowchart containing this cell was last run
Actual Count	No	Read-only field that shows the last run count for this cell (count of unique audience IDs in the cell)
Run Type	No	Read-only field showing the run type for the last run for the flowchart that contains this cell (production or test; flowchart, branch, or process box)

You can edit only the following properties for a default cell attribute:

- Display name
- Description
- Help text
- Sortable
- Sort type
- Alignment

Designing offer templates

If optional offer integration is enabled, you also create offer templates in Marketing Operations to guide users in creating offers. To work with offer templates, you design the templates first, and then create the custom offer attributes and forms used to build them.

When you are ready to create an offer template, select **Settings > Marketing Operations Settings > Template Configuration > Templates** and use the options in the Offer Templates section.

For more information about administering and using offers, see the Campaign guides for administrators and users.

When you enable offer integration, you can import any pre-existing offer templates and attributes, along with offers, offer lists, and offer folders, from Campaign.

Designing attributes

Each item of information that users can enter for a project has a corresponding attribute on a tab in the template.

Campaign project templates can include the following attribute categories:

- Use form attributes for information used only in Marketing Operations, that appear on a form outside of a grid.
- Use grid attributes for information used only in Marketing Operations, that appear on a form within a grid (including TCS grids).

- Use campaign attributes for information shared with Campaign, that appear on a form outside of a grid.
- Use cell attributes for information shared with Campaign that appear on a form within the TCS grid.
- For systems that also integrate offers, use offer attributes to collect offer information to share with Campaign. Offer attributes are synchronized with Campaign when an offer that uses them is published to Campaign.

To view or define shared attributes, choose **Settings > Marketing Operations Settings > Template Configuration > Shared Attributes**. You create all campaign, cell, and offer attributes as shared attributes. You can create form and grid attributes as local if they are relevant to a single form only, or shared if you plan to use them on multiple forms.

Note: Standard, default attributes cannot be edited, and are not listed on the Shared Attributes page. For example, default cell attributes appear in all Target Cell Spreadsheets, but are not listed on the Shared Attributes page.

To include information in campaign, cell, or offer performance reports, that information must be collected by a corresponding attribute. The information gets passed to Campaign (that is, by a campaign, cell, or offer attribute).

Campaign attributes

When IBM Unica Marketing Operations and Campaign are integrated, you create custom campaign attributes in Marketing Operations. All campaign attributes are shared, and you use Marketing Operations to add them to the forms that make up your campaign project templates.

When users create the linked campaign for a campaign project from a template that includes custom campaign attributes, the corresponding attributes are created in Campaign. If users change the data they enter in a field created by a campaign attribute after they create the linked campaign, they must update the campaign in order to send the new information to Campaign. You should use campaign attribute descriptions and form descriptions to inform users which fields require them to update the campaign.

To work with attributes, select **Settings > Marketing Operations Settings > Template Configuration > Shared Attributes**.

Cell attributes

Cell attributes are IBM Unica Marketing Operations attributes that map to IBM Unica Campaign for use in Target Cell Spreadsheets. Marketing Operations includes a set of default cell attributes that are included in every TCS.

You can also create custom cell attributes in Marketing Operations. When users create the linked campaign for a campaign project from a template that includes custom cell attributes, the corresponding cell attributes are created automatically in Campaign.

To work with attributes, select **Settings > Marketing Operations Settings > Template Configuration > Shared Attributes**.

Offer attributes

When offer integration is enabled, a set of standard offer attributes is supplied in Marketing Operations to correspond to the standard attributes in Campaign. You can also create custom offer attributes in Marketing Operations. All offer attributes are shared attributes.

To work with attributes, select **Settings > Marketing Operations Settings > Template Configuration > Shared Attributes**.

Custom offer attributes

By default, all of the custom offer attributes you define in Marketing Operations are parameterized: users can define values for them. However, when you add a custom offer attribute to a specific form, you can choose an alternative behavior. The special behavior choices for an offer attribute are:

- **Static**, which means that a value that users can view, but not change, is set once for the attribute.
- **Hidden static**, which means that a value is set once, but the field and value do not display to users. Hidden static values can be included in reports.

To define the behavior for an offer attribute in a form, when you import attributes into the form you select the attribute and then select **Static**, **Hidden**, or **Parameterized Attributes**.

These special behavior choices correspond to the ways you can use offers in Campaign. For more information about these choices, see the *IBM Unica Campaign Administrator's Guide*.

Standard offer attributes:

The following table lists the standard offer attributes that are delivered with available in Marketing Operations systems that enable offer integration.

Table 2. Standard offer attributes

Attribute Display Name	Attribute Internal Name*	Attribute Type
Avg. Response Revenue	AverageResponseRevenue	Money
Channel	Channel	Single-Select
Channel Type	ChannelType	Single-Select
Cost Per Offer	CostPerOffer	Money
Creative URL	CreativeURL	Text - Single-Line
Effective Date	EffectiveDate	Date Select
Expiration Date	ExpirationDate	Date Select
Expiration Duration	ExpirationDuration	Float
Fulfillment Cost	FulfillmentCost	Money
Interaction Point ID	UACInteractionPointID	Float
Interaction Point	UACInteractionPointName	Text - Single-Line
Offer Fixed Cost	OfferFixedCost	Money

*In Marketing Operations systems that enable offer integration, attribute internal names are stored in all lowercase.

About the Creative URL offer attribute:

In systems that integrate Marketing Operations and Campaign, the system-supplied Creative URL offer attribute has the following characteristics:

- When you enable offer integration, Marketing Operations checks for any existing attributes with an internal name of creativeurl. If a creativeurl attribute is found, offer integration fails so that values for the existing attribute are not overwritten. Before you can proceed with offer integration, you must change the attribute internal name of the existing attribute.
- When you work with form definitions in Marketing Operations, you cannot import the Creative URL attribute or add it to forms.
- If you import a form from Campaign that includes the Creative URL attribute, the attribute becomes read-only in Marketing Operations. Attribute values cannot be edited in Marketing Operations.
- The Creative URL attribute cannot be used in smart offer lists. If you create a query that uses the Creative URL attribute, no results are returned.

Attribute types for campaign, cell, and offer attributes

Only attribute types that exist in both IBM Unica Marketing Operations and IBM Unica Campaign are available for campaign and cell attributes. For systems that also integrate offers, the same constraint applies to offer attributes.

Table 3. Attribute types for campaign, cell, and offer attributes in Marketing Operations

Attribute type	Campaign attributes	Cell attributes	Offer attributes
Text - Single-Line	X	X	X
Text - Multi-Line	X	X	X
Single-Select	X		X
Single-Select - Database	X		X
Multiple-Select - Database			
Yes or No	X	X	
Date Select	X	X	X
Integer	X	X	
Decimal	X	X	X
Money	X	X	X
User-Select			
External Datasource			
Calculated	X	X	X
URL Field			
Single Select Object Reference			
Multi Select Object Reference			
Image			

Note: For attributes that have the Single-Select - Database attribute type, IBM Unica Marketing Operations passes the lookup value (not the display value) of the selection to IBM Unica Campaign. You determine the lookup value and the display value when you create the lookup table.

There is no attribute type in Marketing Operations that corresponds to the "Modifiable drop-down list" that is available for custom attributes in stand-alone IBM Unica Campaign.

To create a shared attribute

1. Select **Settings > Marketing Operations Settings**.
2. Click **Template Configuration**.
3. Click **Shared Attributes**.
The screen contains one section for each category of shared attribute.
4. Click the **Create Attribute** link for the attribute category for the attribute you want to create.
The Create a New Shared Attribute window displays.
5. Define the attribute.
6. Click **Save and Exit** to create the attribute and return to the Shared Attributes screen or click **Save and Create Another** to create the attribute and display the attribute screen for a new attribute.
You can create another attribute of the same or a different category.
7. On the Shared Attributes screen, click **Enable** in the row for each new attribute to make it available for use on a form.

To create a TCS

Before you create a TCS, you must create any custom cell attributes that you want to include. Cell attributes map to IBM Unica Campaign and can only be created as shared attributes.

1. Select **Settings > Marketing Operations Settings**.
2. Under Other Options, click **Template Configuration**.
3. Under Template Components, click **Forms**.
4. At the Form Definitions screen, click **Create New Form**.
5. Fill out the Form Properties tab and click **Save Changes**. The Add an Element tab displays.
6. Click **Create New Grid**.
7. In the **Attribute Type** field, select **Editable Grid** from the drop-down list.
8. Select the **Is TCS** check box.
9. Complete the remaining options and click **Save and Exit**.
The grid component for the TCS displays in the Form Attributes list in the Custom Attributes list box.
10. Select the grid component for the TCS and drag it onto the group header on the form.
The default cell attributes display on the grid.
11. Add any attributes you want to the TCS. You can do either of the following.
 - Import custom cell attributes and add them to the TCS to create additional columns that get passed to IBM Unica Campaign.
 - Create or import grid attributes and add them to the TCS to create additional columns that display only in IBM Unica Marketing Operations.
12. Click **Save and Exit** to save the TCS and return to the Form Definitions list page.

Related concepts:

“Assigning offers and offer lists to cells when offer integration is enabled” on page 47

“Completing the TCS” on page 31

Mapping IBM Unica Campaign contact and response counts to Marketing Operations metrics

If you want users to be able to import contact and response counts into Marketing Operations, you must map contact count and the response types to Marketing Operations metrics.

Note: Campaign passes data to Marketing Operations for one audience level only, the audience level that is mapped to the UA_ContactHistory, UA_ResponseHistory, and UA_DtlContactHist system tables. The audience level can be any audience level, with any number of audience key fields of any data type or name. For details on audience levels, see the Campaign documentation.

The response types are stored in the UA_UsrResponseType system table in the Campaign database. To map a metric to a response type, you must know the name of the response type.

The mappings are stored in an XML file.

To map IBM Unica Campaign contact and response counts to Marketing Operations metrics

1. In Campaign, modify the list of response types in the UA_UsrResponseType table if necessary to include the response types you want to track.
2. Edit the Marketing Operations metrics file being used by your system to include metrics that correspond to contact count and the response types.
3. Create a map file that associates the Marketing Operations metrics with contact count and the response types.
4. Add the map file to Marketing Operations.
5. Create a campaign template and select the map file from the Metric Data Mapping drop-down list.

The contact and response data is mapped to metrics for all projects created using that template.

About the metrics data mapping file

The metrics data mapping file must use the container elements `<metric-data-mapping>` and `</metric-data-mapping>`.

The next line in the mapping file must be the following:

```
<datasource type="webservice">  
  <service-url>CampaignServices</service-url>  
</datasource>
```

The actual mappings must be contained by the elements `<metric-data-map>` and `</metric-data-map>`.

metric

Use the <metric> element to define the metric in a mapping. The <metric> element has no value but must contain the child element <data-map-column>. The <metric> element has the following attributes:

Attribute	Description
id	The internal name of the metric
dimension-id	The number of the column into which the value from Campaign should be placed. Columns are numbered from left to right. The first column is column 0.

data-map-column

Use the <data-map-column> element to define the data source (either contact count or a response type) in a mapping. The <data-map-column> element must be contained by the <metric> element that defines the metric to which contact count or this response type is mapped. The <data-map-column> element has no value but has the following attributes:

Attribute	Description
id	The data source to be mapped to the metric. For contact count, use contactcount. For a response type, use responsecount_<ResponseTypeName>.
type	This value should always be number.

To add a data mapping

Use a text or XML editor to create or edit a data mapping file. After you have a data mapping file, you add it to Marketing Operations using the following procedure.

1. Select **Settings > Marketing Operations Settings**.
2. Click **Template Configuration > Data Mapping**.
3. Click **Add a data mapping**.
The Upload Data Mapping dialog box appears.
4. Enter a name.
This is the display name for the data mapping file.
5. Browse to the XML file that defines the data mapping.
6. Click **Continue**.

Data Mapping Definitions page

The **Data Mapping Definitions** page allows you to map data between Marketing Operations projects and campaigns in Campaign. Use the **Data Mapping** link from the **Template Configuration** page to configure data mapping.

The Data Mapping Definitions page contains the following columns:

Column	Description
Name	The name of the data mapping file.

Column	Description
Type	<p>Campaign Metrics Import: maps Marketing Operations project metrics to Campaign contact and response counts.</p> <p>If you have map files from previous versions, you may see other values in the Type column.</p>
Used By	A list of templates that use this data map.

Note: You cannot create a map file within Marketing Operations; use a text or XML editor to create and edit the necessary map files.

To edit a data mapping

If you want to update a data mapping file, you must first edit the XML file, and then reload it back into Marketing Operations.

1. Open the data mapping XML file in a text editor and make your changes.
2. Select **Settings > Marketing Operations Settings**.
3. Click **Template Configuration > Data Mapping**.
4. Click the file name you are updating.
The Update Data Mapping dialog box appears.
5. Select **File**, and browse to the XML file.
6. Click **Continue**.
You are prompted to overwrite the existing file.
7. Click:
 - **Save** to overwrite the existing file with the newer version, or
 - **Cancel** to leave the previous version of the file.

Campaign project templates

If IBM Unica Marketing Operations is integrated with IBM Unica Campaign, campaign project templates guide users in creating a campaign project.

You indicate that a template is a campaign project template by completing the options on the Campaign tab for the template. Specifically, you must specify a Target Cell Spreadsheet. If you want to import Campaign contact and response metrics, you must specify a metric map file.

To create a campaign project template

Before you can create a campaign project template, you must create the custom campaign attributes, TCS form, and metric map file you want to use in this template.

1. Select **Settings > Marketing Operations Settings**.
2. Under Other Options, click **Template Configuration > Templates**.
3. In the Project Templates section, click **Add Template**.
4. Complete the Properties tab and click **Save Changes**.
Additional tabs display.
5. Click the **Campaign** tab and select the **Campaign Project Template** checkbox.
6. Complete the remaining fields on the Campaign tab and click **Save Changes**.

If you want to require TCS approval, select the **Approval Required** checkbox. See “About approving the TCS” on page 36.

- Complete the remaining tabs, saving each one. For more information about these tabs and template creation, read about building or editing a template in the *IBM Unica Marketing Operations Administrator’s Guide*.

The template displays in the list of project templates on the Templates page.

- Click **Enabled** in the row for the template to make it available to users when they create projects.

Project template Campaign tab

Use this tab to configure communication from Marketing Operations to IBM Unica Campaign if integration is enabled. It contains the following settings.

Table 4. Fields for campaign project templates

Field	Description
Campaign Project template	Select this check box to mark this template as a campaign project template and display the other Campaign Integration fields.
TCS Form	Select the form that contains the Target Cell Spreadsheet to use for projects created from this template. The drop-down list contains all published forms that contain a TCS.
Metric Data Mapping	XML file containing the data map for sending metrics from a IBM Unica Campaign campaign to a IBM Unica Marketing Operations project for reporting purposes.
TCS Form Display Name	The name to display for the selected form on the TCS tab.
Partition ID	<p>Identifies the partition of the IBM Unica Campaign instance in which to create the campaigns that correspond to the campaign projects created using this template.</p> <p>The default value is partition1, which is correct if Campaign is installed to a single partition. If Campaign is installed on multiple partitions, you can specify the partition to use for creating campaigns.</p> <p>IBM Unica Marketing Operations allows you to specify any partition. Make sure that you specify a partition to which you have access and for which integration is enabled.</p> <p>For more information about setting up Campaign partitions, the <i>IBM Unica Campaign Installation guide</i>.</p>
Show TCS tab in request	Select the check box to display the TCS when the template is used to request a project. If the check box is clear, the TCS displays only in campaign projects and not in requests.
Approval Required	<p>Select the check box to require approval for all the target cells created in the template. If cleared, the TCS grid does not show the approval column or approve all and deny all.</p> <p>Note: As part of the upgrade to version 8.2, Approval Required is cleared for all upgraded campaign templates.</p> <p>For more information, see “About approving the TCS” on page 36.</p>

Note: Once you create a project using the template, you cannot change a non-campaign template to a campaign template or vice versa. The **Campaign Project template** option is disabled.

The following options are also disabled once a project is created using the template:

- **TCS Form**
- **TCS Form Display Name**
- **Partition ID**
- **Show TCS tab in Request**
- **Approval Required**

You can only change the values for these options if you first delete all of the projects that were created using this template.

Installing the Marketing Operations and Campaign Integration reports package

The Marketing Operations and Campaign Integration Reports Package contains several IBM Cognos® reports that query and display information from both the Campaign system tables and the Marketing Operations system tables.

This report package is dependent on the Campaign report package because the Campaign segments of the integrated reports rely on the reporting schemas from the Campaign Report Package.

Installation prerequisites for the integration report package

Before you can install the Marketing Operations and Campaign Integration Report Package, the following configuration steps must be completed.

- Reporting must be set up for the Campaign system. See the "Installing reporting" chapter from either of the Campaign installation guides.
- Reporting must be set up for the Marketing Operations system. See the "Installing reporting" chapter from the *Marketing Operations Installation Guide*.
- The integration of the two Unica applications must be fully configured.

Additionally, for the sample reports from the integration report package to work correctly, the following must be true.

- The Campaign system must have the standard custom Campaign attributes loaded.
- The Marketing Operations system must have the sample templates loaded, most importantly, the sample Campaign Project template. Additionally, the Campaign Project template must use the corresponding sample Campaign Project metric file.
- The Financial Management module must be enabled on the Marketing Operations system.

When these prerequisites are met, continue with the procedures in this section.

Step 1: Run the Unica installer on the IBM Cognos system

1. On the IBM Cognos system that runs the Cognos Content Manager, download the Marketing Operations and Campaign Integration Report Package installer to the same directory to which you previously downloaded the other report package installers.
2. Run the IBM Unica installer. (It will launch the sub-installer for the report package.)

3. In the first **Products** window, ensure that the report package option is selected.
4. In the **Marketing Platform Database Connection** window, verify that the information about how to connect to the Marketing Platform system tables is correct.
5. When the report package installer takes over and displays its installation options, select the **IBM Cognos package for IBM Unica [product]** option. This installation option copies the reports archive and reporting model to the Cognos machine. You import this archive manually later.

Step 2: Import the reports folder in Cognos Connection


The IBM Unica application reports are in the compressed (.zip) file that the report package installer copied to the Cognos machine. Use the guidelines in this procedure to import the archive file for reports into Cognos Connection.

1. Navigate to the Unica\ReportsPackCampaignMarketingOperations\Cognos<version-number> directory.
2. Copy the reports archive .zip file (IBM Unica Reports for Marketing Operations and Campaign.zip) to the directory where your Cognos deployment archives are saved. In a distributed IBM Cognos environment, this location is on the system running the Content Manager.

The default location is the deployment directory under your IBM Cognos installation, and it is specified in the Cognos Configuration tool installed with the Cognos Content Manager. For example: cognos\deployment.

3. Locate the Unica\ReportsPackCampaignMarketingOperations\Cognos<version-number>\CampaignMarketingOperationsModel subdirectory.
4. Copy the entire subdirectory to any place on the system running Cognos Framework Manager that Framework Manager has access to.
5. Open Cognos Connection.
6. From the **Welcome** page, click **Administer Cognos Content**.
If your **Welcome** page is turned off, turn it back on in the Cognos Connection user preferences.
7. Click the **Configuration** tab.
8. Select **Content Administration**.



9. Click the **New Import** button on the toolbar .
10. Follow these guidelines as you step through the **New Import Wizard**:
 - a. Select the reports archive that you copied in the previous procedure.
 - b. In the Public folders content list, select **all** the options, including the package itself (the blue folder).
 - c. If you do not want users to access the package and its entries yet, select **Disable after import**. Do this step if you want to test the reports before you make them available to the IBM Unica application users.

Step 3: Enable internal links in the reports

The IBM Unica application reports have standard links. To enable these links to work properly, you must configure the Cognos firewall as described in “Step 5: Configure the IBM Cognos application’s firewall” on page 22, and you must configure the redirect URL in the Cognos data model (the .cpf file) for the IBM Unica application reports, as follows.

1. From Cognos Framework Manager, browse to the *<productName>Model* subdirectory you copied into the Framework Manager directory structure and select the .cpf file. For example, CampaignModel.cpf.
2. Select **Parameter Maps > Environment**.
3. Right click **Environment** and select **Edit Definition**.
4. In the **Redirect URL** section, select the **Value** field. Edit the server name and port number so they are correct for the IBM Marketing system, leaving the rest of the URL intact. By convention, the host name includes the domain name.
For example, for Campaign:
`http://serverX.ABCompany.com:7001/Campaign/redirectToSummary.do?external=true&`
For example, for Marketing Operations:
`http://serverX.ABCompany.com:7001/plan/callback.jsp?`
5. Save the model and publish the package:
 - a. From the navigation tree, expand the **Packages** node of the model.
 - b. Right click the package instance and select **Publish Package**.

Step 4: Verify the data source names and publish

When you publish the model from Framework Manager to the Cognos content store, the name specified as the data source for the reports in the model must match the name of the data source you created in Cognos Connection. If you used the default data source names as described in “Step 6: Create the IBM Cognos data sources for the IBM Unica application databases” on page 23, the data source names match. If they do not, you must change the name of the data source in the model.

1. In Cognos Connection, determine the names of the data sources you created.
2. In Framework Manager, select the **Open a Project** option.
3. Browse to the *<productName>Model* subdirectory you copied into the Framework Manager directory structure and select the .cpf file. For example, CampaignModel.cpf.
4. Expand the **Data Sources** entry and examine the names of the data sources. Verify that they match what you named them in Cognos Connection.
 - a. If they match, you are finished with this procedure.
 - b. If they do not match, select the data source instance and edit the name in the **Properties** section. Save your changes.
5. Publish the package to the Cognos content store

Step 5: Configure the IBM Cognos application's firewall

To configure the IBM Cognos firewall, you specify the IBM Unica system as a valid domain or host and disable validation.

1. In Cognos Configuration, select **Security > IBM Cognos Application Firewall**.
2. Set **Enable CAF validation** to false.
3. In the valid domains or hosts property, enter the fully qualified machine host name, including the domain and the port, for the system where the Marketing Platform is running.

Important: If you have a distributed IBM Unica Marketing environment, you must do this for every machine on which an IBM Unica product that renders

Cognos reports is installed (for example, the Marketing Platform, which has dashboards; Campaign; and Marketing Operations).

For example:

serverXYZ.mycompany.com:7001

4. Save the configuration.
5. Restart the IBM Cognos service.

Step 6: Create the IBM Cognos data sources for the IBM Unica application databases

The IBM Cognos applications need their own data sources that identify the IBM Unica application databases; that is, the source of the data for the reports. The IBM Cognos data models provided in the IBM Unica reports packages are configured to use the following data source names:

Table 5. Cognos data sources

IBM Unica application	Cognos data source name(s)
Campaign	CampaignDS
eMessage	eMessageTrackDS
Interact	InteractDTDS for the design time database InteractRTDS for the runtime database InteractLearningDS for the learning database
Marketing Operations	MarketingOperationsDS
Leads	LeadsDS for the data mart tables

Use the following guidelines to create Cognos data sources for the IBM application databases:

- Use the Administration section of Cognos Connection.
- Use the default data source names that are shown in the Cognos data sources table. That way you can avoid altering the data model.
- The database type you select must match that of the IBM application database. Use the Cognos documentation and help topics to determine how to fill out database-specific fields.
- Be sure that you identify the IBM Unica application database and not the Cognos content store.
- When you configure the **Signon** section, select the **Password** and **Create a Signon that the Everyone group can use** options.
- In the **Signon** section, specify the user credentials for the IBM Unica application database user.
- Consult the Cognos data sources table and ensure that you create all the data sources required by the data model for the reports you are configuring. For example, the reporting data for Interact is located in three databases so you must create separate Cognos data sources for each one.
- If the Campaign system has more than one partition, create separate data sources for each partition. For example, if Campaign is configured for multiple partitions, create a separate Campaign data source for each partition.
- Verify that you have configured each data source correctly by using the **Test Connection** feature.

If you have any questions about configuring Cognos data sources, see the *IBM Cognos Administration and Security Guide*, "Chapter 6: Data Sources and Connections" and the Cognos online help.

Chapter 3. Creating a campaign in an integrated environment

The workflow for creating a campaign when Marketing Operations and Campaign are integrated consists of the following tasks.

In many organizations, the tasks required to create a marketing campaign are shared by multiple people.

1. Using the appropriate template, create a campaign project.
Depending on your permissions, you can create the project directly or request a project and wait for it to be accepted.
2. Complete any information that is missing on the project tabs.
3. Create the linked campaign for the project.

Once this step is completed, the **Implementation/Planning** button () appears, so you can navigate from a campaign project to its linked campaign and vice versa.

4. Complete the TCS to define the control and target cells for the campaign and the assigned offers for target cells.
5. Publish the TCS to Campaign.
6. Create the flowcharts for the campaign, linking cells created in the flowchart with the appropriate target and control cells defined in the TCS.
7. (Optional: If TCS approval is required.) Do a test run of the flowchart to generate cell counts.
8. (Optional: If TCS approval is required.) Update the cell status from within the TCS for review.
9. (Optional: If TCS approval is required.) When all information for a cell (for example, the count) is appropriate, approve that cell (row) in the TCS.
10. (Optional: If TCS approval is required.) Repeat the process of publishing the TCS and updating cell status until all cells in use by the flowchart have been approved.
11. When all necessary TCS rows for the flowchart to run are prepared, publish the TCS a final time.
12. Start the production flowchart run for the campaign.

About campaign projects

If your IBM Unica Marketing Operations system is integrated with IBM Unica Campaign, you can create campaign projects.

A campaign project collects the information related to developing a marketing campaign and executing it through Campaign.

A campaign project can contain any features available to projects, including subprojects. Campaign projects also contain a TCS tab with a Target Cell Spreadsheet and an additional Campaign Summary section of the Summary tab.

In a campaign project, you synchronize the campaign, offer, contact history, and response history data for the project with Campaign.

About project codes and campaign codes

When you create a campaign project, you must specify a project name and code. The same name and code are used as the campaign name and code when you click the **Create Linked Campaign** icon to create the campaign in IBM Unica Campaign.

The code must be unique in both IBM Unica Marketing Operations and IBM Unica Campaign. The system checks the uniqueness of the code before creating the project or saving the project (if you changed the code).

To create a project

When creating a project, note the following.

- To create a project, you must have the appropriate security permission.
- When you create a project, you are the owner of the project.
- You can add other team members to the project (some of whom can also be project owners).

Follow these steps to create a single project based on a project template. Project templates are set up and maintained by an administrator. You can also create projects by copying a project, making up to 99 clones of a project, or responding to a project request.

1. Select **Operations > Projects**.

2. Click the **Add Project** icon (). The Add Project dialog opens.

3. Select a template for your project.

An IBM Unica Marketing Operations administrator sets up the templates for your organization. To access any of the IBM Unica Marketing Operations and IBM Unica Campaign integration features, you must select a template configured as a campaign project template.

4. Click **Continue**.

5. Complete the Add Project wizard: supply values for required and optional fields. Click **Next** to access all pages of the wizard.

6. When you save the project, the system verifies that all required fields have a value. It also completes optional fields by supplying default values from the template when available. To save your project, use one of the following options.

- Click **Finish**. The Summary tab displays for the new project.
- Click **Save and Duplicate**. The system saves the initial project and then uses the same information to create another project. The Summary tab displays for the duplicate project: edit the default name supplied for the duplicate and for other fields as needed, then save that project as well.
- Click **Save and Return to List** on any page. The All Projects and Requests page displays.



Newly created projects are given a status of Not Started. To use the project to collect and share information, you change its status. See “To start a project” on page 27.

The tabs in a project differ depending on the template you used. A typical project contains tabs for project Summary information, People, Strategy, Workflow including a schedule of tasks and deliverables, Tracking of expenses and resources,

and Attachments related to the project. When IBM Unica Campaign is integrated with Marketing Operations, a campaign project also contains a Target Cell Spreadsheet tab.

To start a project

You can start any project you own.

- The projects you create.
 - The projects you create when you accept a project request.
 - The projects that include you as an owner.
1. Select **Operations > Projects** or, if you are already working with projects, click the **Actions** icon () and select **All Projects and Requests**. The All Projects and Requests page opens.
 2. Use the check boxes to select one or more projects that you own in Not Started status.
 3. Click the **Status** icon () and select **Start Project**. A dialog box opens with details about the status changes possible for each of the projects you selected.
 4. You can also start projects individually: click the name of the project to go to its Summary tab, then click the **Status** icon.

After you start a project, all project participants can work with their assigned tasks.

Campaign Summary section

The Campaign Summary section of the project Summary tab defines basic information about the campaign for this project.

Field	Description
Campaign Description	Enter a description of the campaign.
Campaign Start Date	The date on which the campaign starts. You can manually enter the date or click the drop-down arrow to display a calendar from which you can select a date. If the field contains a date, you can click the forward or back arrows to change the date. You cannot create the linked campaign if this field is empty.
Campaign End Date	The date on which the campaign ends. You can manually enter the date or click the drop-down arrow to display a calendar from which you can select a date. If the field contains a date, you can click the forward or back arrows to change the date. You cannot create the linked campaign if this field is empty.
Campaign Objective	Enter the objectives of the campaign.
Campaign Initiative	Enter the initiative under which the campaign falls.

Field	Description
Campaign Security Policy	<p>Select a security policy from the drop-down list of all the security policies defined for Campaign.</p> <p>You can select any policy, even policies in which you do not have a role. If you put a campaign into the wrong policy, it will not be visible to the desired end users.</p> <p>You cannot create the linked campaign if there is no security policy specified.</p>

To create a request

If you do not have permission to create a project yourself, you create a project request. After you create the request, you must submit it.

When you create a request, the pages in the wizard that you complete differ depending on the type of project you want to create. A typical request can contain the following sections:

- Summary information about the request.
- Tracking information.
- Attachments that are part of the request.

1. Select **Operations > Projects**.

2. Click the **Add Request** icon (). The Add Request dialog opens.

3. Select a template for your request.

Your administrator sets up project templates that correspond to the types of projects that fit the needs of your organization. To request a project that uses any of the IBM Unica Marketing Operations and IBM Unica Campaign integration features, you must select a template configured as a campaign project template.

4. Click **Continue**.

5. Complete the Add Request wizard: supply values for required and optional fields. Each request identifies recipients to review and redraft or approve the request. However, depending on the template, you may or may not be able to add a recipient or change supplied values for each recipient's role, the sequence number that defines the order in which they receive and must approve the request, how long they have to respond (duration), or whether their approval is required.


6. Click **Next** to access all pages of the wizard.

7. Click **Finish**.

8. When you save the request, the system verifies that all required fields have a value. It also completes optional fields by supplying default values from the template when available. To save your request, use one of the following options.

- Click **Finish**. The Summary tab displays for the new request.
- Click **Save and Duplicate**. The system saves the initial request and then uses the same information to create another request. The Summary tab displays for the duplicate request: edit the default name supplied for the duplicate and other fields as needed, then save that request as well.

- Click **Save and Return to List** on any page. The All Projects and Requests page displays.
9. Submit the request to the first reviewer.

- If you created a single request, click the **Status** icon () and select **Submit Request**.
- If you created multiple requests, submit them as described in “To change the status of projects and requests.”

When the last required recipient approves the request, IBM Unica Marketing Operations creates the project.

To change the status of projects and requests


You can change the status of one or more projects or requests. Your change must meet the following prerequisites; if it does not, a warning message describes the possible problems.

- The new status must be a valid transition from the existing status.
- You must have appropriate permissions to change the status. If you are accepting or rejecting a project request, you must be an appropriate approver.

Your administrator can set up IBM Unica Marketing Operations to send an alert to owners and members of a process when its status changes.

1. On the Projects and Requests list page, select the check box next to each item whose status you want to change.

Although you can select items on more than one page, the status change is applied only to the items selected on the page you are viewing when you select the new status.

2. Click the **Status** icon () and select the new status. A dialog box appears in which you can add comments.
3. Enter any comments, and click **Continue** to close the dialog box and apply the new status.

About special characters

Names of objects in Campaign can have specific requirements. Some special characters are not supported in any Campaign object names. In addition, some objects have specific naming restrictions.

Note: If you pass object names to your database (for example, if you use a user variable that contains a flowchart name), you must ensure that the object name contains only characters supported by your particular database. Otherwise, you will receive a database error.

Creating a linked campaign

You must specify the campaign start date, campaign end date, and campaign security policy in a campaign project before you can create the linked campaign for the project.

The user who clicks the Create Linked Campaign icon automatically becomes the owner of the campaign in Campaign. You cannot change campaign ownership. Ownership may grant specific permissions, depending on the security configuration setup in Campaign.

You must have the **Create Campaign** permission in Campaign to create the linked campaign.

All campaigns linked to Marketing Operations projects are created in the root folder.

To create a linked campaign

1. Select **Operations > Projects**.
2. Click the project for which you want to create the campaign.
The project Summary tab displays.

3. Click the **Create Linked Campaign** icon () in the left toolbar.

The campaign is created in Campaign and any shared information (except information in the TCS) is automatically published to Campaign.

The **Create Linked Campaign** icon changes to the **Update Campaign** icon (



) once the campaign is created. The **Implementation/Planning** button (



) appears to the right of the project tabs. Click it to navigate to the campaign and click it again to return to the project.

Updating a linked campaign

After a linked campaign is created from a campaign project, you must update the linked campaign any time you change the value for a field (outside the TCS) whose data gets passed to Campaign. By default, these fields are in the Campaign Summary section of the project's Summary tab. Your template creator may have created other fields on other tabs whose data also is passed to Campaign. When in doubt, consult your template creator.

You must have the **Edit Campaign** permission in Campaign to update the campaign.

Data in the TCS gets sent to Campaign when you publish the TCS.

To update a linked campaign

1. Open the campaign project for the linked campaign.

2. On the **Summary** tab, click the **Update Campaign** icon ().

Completing the TCS

You define all of the target and control cells for your campaign and assign offers in the Target Cell Spreadsheet. Your TCS must contain all cell definitions for your entire campaign. Multiple flowcharts in a campaign can link to cells in the TCS, but each TCS row can only be linked to one flowchart cell. For example, you may have cells defined for wave one of a campaign that is delivered through email and different cells defined for wave two delivered through the call center. Wave one and wave two may be implemented in different flowcharts and the cells can share the same attribute values (for example, cell code) if they represent the same group of audience IDs in both flowcharts.

Each row must have values in the **Cell Name** and **Is Control Cell** columns or the row will not save. If you do not provide a cell code, one is automatically generated when you publish the TCS. If you provide a code, it must meet the cell code format requirements configured in Campaign. If the **allowDuplicateCellCodes** configuration parameter is set to **FALSE**, cell codes must be unique within a flowchart. If you delete the cell code for a row in the TCS and republish the TCS, Campaign creates a cell code for the row. Any existing link between that cell and a flowchart persists.

The TCS is an editable grid, so you enter data in it just as you would in any other editable grid. You can copy and paste TCS rows.

Additions or changes you make to the TCS are not visible in Campaign until you click **Publish** on the TCS.

If you delete a row that is linked to a flowchart cell and republish the TCS, any flowchart cell that is linked to that TCS row becomes unlinked, although no data is lost. If that cell is input to a contact process (a Call List, Mail List, or Optimize process box), you must link the flowchart cell to another TCS row before you can run the flowchart in production mode.

Related tasks:

“To create a TCS” on page 15

“Offer creation in an integrated system” on page 44

About editing grid data

When you work with grids in edit mode, you can add rows, delete rows, and edit existing data. In a single editing session, you can perform all of these tasks if you have the appropriate permissions.

Permissions

You must have the following permissions to work with grids. Ask your administrator if you need help.

- To add a row, you must have the **View Tab**, **Edit Tab**, **Edit Grid**, and **Add Grid Row** permissions for the tab with the grid.
- To edit a row, you must have the **View Tab**, **Edit Tab**, and **Edit Grid** permissions for the tab with the grid.
- To copy and paste a row, you must have the **View Tab**, **Edit Tab**, and **Edit Grid** permissions for the tab with the grid.
- To delete a row, you must have the **View Tab**, **Edit Tab**, **Edit Grid Row**, and **Delete Grid** row permissions for the tab with the grid.

Locked data

The system prevents you from editing a row that is currently being edited by another user. For a Target Cell Spreadsheet in a campaign project, the entire grid is locked for editing instead of individual grid rows.

Revision history

Marketing Operations maintains an audit log for grids. The audit log contains the user details and the time it was saved. This information is available on the Analysis tab.

To add new grid rows

To add a row, you must have the **View Tab**, **Edit Tab**, and **Add grid row** permissions for the tab with the grid.

Also, ensure that all required columns are visible in your current grid view. Otherwise, you receive an error when trying to save any new rows.

1. Navigate to the grid you want to update.
2. Click **Edit**.
3. Select a row.
Select the row above the location for your new row.
4. Click **Add Row**.
Marketing Operations adds a new row below the selected row.

Note: If you did not select a row, the new row is appended to end of the current page.
5. Click an empty field in the new row and enter or select values.
6. After you have added all your data, click **Save**.

Note the following:

- After you add a row, Marketing Operations warns you if you leave the page without saving your work.
- All the cells of newly added rows are either blank or filled with default data as specified during the form definition.
- If you select multiple rows before adding a row, the new row is added after the selected block.
- If you add multiple rows before saving, all new rows must pass validation, or none of the new rows are saved.
- If you hide a required column while you are adding data, you receive an error when you attempt to save. You must make all required columns visible, and then retry to add your data.
- When you save the new data, note that the position of newly added rows may change; the order of rows is dependent on the sort column for the grid.

To edit grid rows

To edit a row, you must have the **View Tab**, **Edit Tab**, and **Edit grid row** permissions for the tab with the grid.

1. Navigate to the grid you want to update.
2. Click **Edit** to change from view mode to edit mode.

3. Navigate to the page that contains the data to edit, then double-click in any field to change its value.

Note: If the row is currently in use by another user, the system displays a message saying that you cannot edit the row. In this case, you can edit another row.

An editor appears for the specific data type of the selected field. For example, if you select a date field, the date picker displays.

4. After you have made all your changes, click **Save** to save your work and return to view mode.

To delete grid rows

To delete a row, you must have the **View Tab**, **Edit Tab**, and **Delete grid row** permissions for the tab with the grid.

You can delete one or several rows of grid data during an editing session. Before you can delete a row permanently, the system prompts you to confirm your selections.

1. Navigate to the grid that contains the data you want to delete.
2. Select a row to delete, then click the delete icon.

A message describing the row(s) that are marked for deletion appears.

3. Repeat step 2 until all rows you want to delete are marked.
4. Click **Save** to remove the rows you marked for deletion.

If any of the selected rows are currently in use by another user, the system displays a message saying that you cannot delete the row. Any selected rows that are not in use are deleted.

Publishing the TCS

To make the cell definitions and offer assignments in the TCS available to Campaign, you must publish the TCS. Anytime you make subsequent updates to any data in the TCS, you must publish the TCS again to make those changes visible to Campaign. To publish the TCS, you must have the **Manage Campaign Target Cells** permission in Campaign. A flowchart cannot link any cells to the TCS rows until the TCS is published.

Every row in the TCS must have a value for the Cell Name and Is Control Cell columns before you can publish the TCS.

Although publishing the TCS makes the data available to the flowchart in Campaign, you cannot start a production run of a particular flowchart until all the linked rows in the TCS are approved. You can start a test run of a flowchart at any time.

If the data in the TCS changes, you must publish the TCS again to update the data available to Campaign.

If the TCS contains data that has not been published, the **Publish** button label is red.

Related tasks:

“Offer creation in an integrated system” on page 44


To publish the TCS

Every row must have a value for the Cell Name and Is Control Cell? columns before you publish the TCS. If the TCS contains unpublished data, the **Publish** button label is red.

1. Open the project that contains the TCS.
2. Click the **Target Cell Spreadsheet** tab.
3. Click **Publish**.

To access a campaign in IBM Unica Campaign

The **Implementation** button displays only if the linked campaign for the project exists.

1. Open the corresponding campaign project in Marketing Operations.
2. Click the **Implementation** button () to the right of the Analysis tab.

Updating cell status in the TCS

Updating cell status imports run results for the cells in the TCS from Campaign into Marketing Operations. When you update cell status, Marketing Operations imports the latest run results. The results of previous runs are irretrievably lost.

You can update cell status only if one or more cells are linked to a flowchart. You must have the **Manage Campaign target cells** permission in Campaign to update the cell status.

When you update the cell status, Marketing Operations places the imported information in the following read-only fields of the TCS:

Table 6. Updates made on cell status change

Field	Description
Flowchart	Name of the flowchart in which the cell is used.
Last Run	Date and time of the last run for the flowchart containing this cell.
Actual Count	Number of unique audience IDs in the cell during the last run.
Run Type	Run type for the last run of the flowchart that contains this cell (production or test; flowchart, branch, or process box).

To update cell status data in the TCS

1. Open the project whose cell count data you want to update.
2. Click the **Target Cell Spreadsheet** tab.
3. Click **Get cell status**.

About flowcharts

You use flowcharts to perform a sequence of actions on your data for executing your campaign logic. Campaigns are made up of one or more flowcharts. Flowcharts are made up of processes, which you configure to perform the data manipulation, contact list creation, or contact and response tracking required for your campaign. In effect, the processes are how you define and implement a campaign.

Note: Working with flowcharts requires the appropriate permissions. For information about permissions, see the *IBM Unica Campaign Administrator's Guide*.

Creating flowcharts

You can add a new flowchart to your campaign either by creating a new one, or copying an existing one.

Copying an existing flowchart may save time because you can start with a completed flowchart and modify it to meet your needs.

To facilitate constructing flowcharts, you can use pre-configured flowchart templates to quickly create common campaign logic or process box sequences. You can also save and reuse other objects such as queries, table catalogs, triggers, custom macros, user variables, and definitions of derived fields.

About flowchart names

There are restrictions in the use of special characters in flowchart names. For details, see Appendix A of the *Campaign User Guide*.

To create a new flowchart

Note: If you are creating an interactive flowchart, see the IBM Unica Interact documentation for information.

1. In the campaign or session to which you want to add a flowchart, click the **Add a Flowchart** icon.
The Flowchart Properties page appears.
2. Enter a name and description for the flowchart.

Note: Under **Flowchart Type**, **Standard Batch Flowchart** is the only option unless you are a licensed user of Interact. If you have installed a licensed version of Interact, you can also select Interactive Flowchart.

3. Click **Save and Edit Flowchart**.
The Flowchart page displays the process palette and a blank flowchart workspace.

4. Add processes to your flowchart.

A flowchart typically begins with one or more Select or Audience processes to define the customers or other marketable entities with which to work.

Important: Be sure to click **Save** frequently while adding and configuring the processes in your flowchart.

5. Click **Save** or **Save and Exit** when you have finished creating your flowchart.

About processes

For details on creating processes, see the chapters "Working with Processes" and "Campaign Processes" in the *Campaign User Guide*.

Testing flowcharts

You can conduct a test run on a flowchart or branch if you do not want to output data or update any tables or files. However, note that triggers execute on completion of both test and production runs.

When testing processes, branches, or flowcharts, note that global suppression is applied.

Note: A best practice is to conduct test runs on processes and branches as you are building flowcharts, so that you can troubleshoot errors as they occur. Also, remember to save each flowchart before you run or test it.

To test run a flowchart

1. On a flowchart page in **Edit** mode, click the **Run** icon and select **Test Run Flowchart**.

The flowchart runs in test mode. Data is not written to any tables.

Each process displays a blue check mark when it has run successfully. If there are errors, the process displays a red "X".

2. Click **Save and Exit** to save the flowchart.

You can also click **Save** to save the flowchart and leave it open for editing.

If you click **Save and Exit** before the flowchart has finished running, the flowchart will continue running and save when it finishes. If you or another user reopen the flowchart while it is still running, any changes made to the flowchart are lost. For this reason, always save a flowchart before running it.

To pause the run, right click the process box and select **Run > Pause**. To stop the run, right click the process box and select **Run > Stop**.

3. Click the **Analysis** tab on the Campaign toolbar and view the **Campaign Flowchart Status Summary** report to determine if there were any errors in the flowchart run.

About approving the TCS

If the project was created using a template on which the **Approval Required** check box is selected, then every row in the TCS linked to a flowchart must be approved before that flowchart can be executed in production mode in Campaign. If you run the flowchart in production mode and one or more rows on the TCS associated with this flowchart are not approved, Campaign generates an error.

If necessary, you can approve each row on a TCS individually. You can approve rows as soon as they are complete and correct, even if other rows on the TCS are not yet ready to be approved.

If the project was created using a template on which the **Approval Required** check box is not selected, then approval is not required for top-down cells in the TCS. In this case, the TCS grid does not show the **approval** column or **approve all** and **deny all**. Leaving the approval required check box cleared saves time if campaigns do not require TCS approval.

Note: By default, **Approval Required** is cleared. However, after you upgrade to Marketing Operations 8.5, all upgraded campaign templates have **Approval Required** checked.

Import and export

If **Approval Required** is selected, the **is approved** column exports.

If **Approval Required** is cleared, the **is approved** column does not export, and only matching CSV files import.

To approve an individual TCS row

1. Open the project that contains the TCS.
2. Click the **Target Cell Spreadsheet** tab.
3. Click the **Edit** icon.
4. Double-click the **Is Approved** column for the row you want to approve. The **No/Yes** drop-down list displays.
5. Click **Yes**.
6. When you are through editing the TCS, click the **Save and Exit** icon.

To approve all rows in a TCS

1. Open the project that contains the TCS.
2. Click the **Target Cell Spreadsheet** tab.
3. Click **Approve All**.

To deny approval to all TCS rows

1. Open the project that contains the TCS.
2. Click the **Target Cell Spreadsheet** tab.
3. Click **Deny All**.

Running flowcharts

You can choose to run an entire flowchart, a branch, or an individual process in the flowchart. For best results, conduct test runs as you are building flowcharts, so that you can troubleshoot errors as they occur, and be sure to save each flowchart before you test or run it.

Important: For flowcharts containing contact processes, note that each production run of a flowchart can generate contact history only once. To generate multiple contacts from the same list of IDs, snapshot out the list of IDs and read from the list for each flowchart run.

Note: Users with Administrative privileges can access the Monitoring page, which displays all running flowcharts and their statuses, and provides controls to suspend, resume, or stop flowchart runs.

To run a flowchart

1. If you are viewing a flowchart, you can run it by clicking the **Run** icon and selecting **Run This**.
If you are editing a flowchart, click the **Run** icon and select **Save and Run Flowchart**.
2. If the flowchart has already been run, click **OK** on the confirmation window.

Data from the run is saved to the appropriate system tables. Each process displays a blue check mark when it has run successfully. If there are errors, the process displays a red "X".

3. Click **Save and Exit** to save the flowchart.

You can also click **Save** to save the flowchart and leave it open for editing.

You must save the flowchart once after running to view the results of the run in any reports. Once you have saved the flowchart, results of repeated runs are immediately available.

Note: If you click **Save and Exit** before the flowchart has finished running, the flowchart will continue running and save when it finishes.

4. Click the **Analysis** tab on the Campaign toolbar and view the **Campaign Flowchart Status Summary** report to determine if there were any errors in the flowchart run.

Importing response and contact history

If your campaign project has a **Tracking** tab, the template creator mapped contact and response metrics in Campaign with metrics in Marketing Operations. You can import the metric data into the campaign project.

You must have the **Analyze campaign** permission in Campaign to import metrics.

To import metrics from a campaign

1. Navigate to the **Tracking** tab of the campaign project whose metrics you want to import.
2. Click **Import Values**.
The IBM Unica Campaign metrics are displayed on the **Import Values** page. The information imported depends on the metrics the template creator defined. IBM Unica Marketing Operations captures and displays the last date of import, shown as **External Sources Last Refreshed Date Time** at the bottom of the table.
3. Click **Save and Finish** to update the metrics on the Tracking tab and close the **Import Values** page.

If necessary, manually update metrics that you imported.

Integration reports

When the Marketing Operations and Campaign integration report pack is installed, the following reports are available.

Table 7. Integration report pack reports

Report	Description
Campaign Cell Financial Comparison	A Cognos report that displays budget, revenue, and ROI information for each campaign and each cell within the campaign. This report requires the Marketing Operations Financial Management module.
Campaign Offer by Channel Financial Comparison	A Cognos report that displays budget, revenue, and ROI information for each campaign, each channel within the campaign, and each offer within the channel. This report requires the Marketing Operations Financial Management module.

Table 7. Integration report pack reports (continued)

Report	Description
Campaign Offer Financial Comparison	A Cognos report that displays budget, revenue, and ROI information for each campaign and each offer within the campaign. This report requires the Marketing Operations Financial Management module.

Chapter 4. Managing offers and offer templates in an integrated system

If offer integration is enabled, you create offers in Marketing Operations, then publish them for use in Campaign. In this way, you can set up offers before they are assigned to cells in Campaign. Offers are based on templates, which are also created in Marketing Operations.

When offer integration is enabled:

- You can import any offers previously established in Campaign into Marketing Operations.
- Users create and manage offers, offer lists, and offer folders by selecting **Operations > Offers** instead of **Campaign > Offers**.
- You create and manage offer attributes and offer templates using **Settings > Marketing Operations Settings > Template Configuration** instead of **Settings > Campaign Settings > Templates and Customization** options.
- You use Marketing Operations to assign offers and offer lists to output cells in the Target Cell Spreadsheet (TCS) form of a campaign project.

Offer workflow features

For systems that enable offer integration, the following features are available when you work with offers in Marketing Operations.

Offer approvals

When you create or edit an offer, Marketing Operations provides a check box to indicate offer approval. Only approved offers can be published to Campaign.

Offer states

Offers (and offer folders) can have the following states.

- **Draft:** When you create an offer, the state of the new offer is Draft.
- **Published:** The state Published pushes the offer instance to Campaign. The first time an offer is published in Marketing Operations, the system creates the offer in Campaign; subsequent publishing updates the offer instance in Campaign.
- **Redraft:** Once an offer is Published, it cannot be edited. To edit a published offer, the user can redraft the offer, which changes it to the Draft state. User can then edit the offer and publish changes.
- **Retire:** Only Published offers can be Retired. Once the offer is Retired, it is not available for future use and cannot be edited or changed to any other state.

Offer codes automatically generated

In Marketing Operations, the offer code assigned to each offer can be generated by the Default code generator. Users cannot modify the offer code generator. In the wizard mode of offer creation, the **Auto-generate on save** check box creates the offer code automatically. If the check box is selected, the offer code is generated from Campaign. If the check box is not selected, validation is made for the valid offer code.

Enabling offer integration in Marketing Operations

Offer integration is a separate option from campaign integration. When campaign integration is enabled, you also have the option to enable offer integration.

When offer integration is enabled, you manage offers and offer templates in Marketing Operations rather than Campaign. You can enable offer integration at the same time you integrate Marketing Operations with Campaign, or at a later time, after using Campaign to manage offers.

Note: If you upgraded from a previous version and you enable offer integration, you must use Campaign to edit any legacy offers. You cannot edit legacy offers in Marketing Operations, although you can select them in the Target Cell Spreadsheet.

1. Confirm that you integration is enabled in Marketing Operations and in each of the appropriate Campaign partitions, as explained in “Configuration settings for integrated deployment” on page 7.
2. On the **Settings > Configuration** page, under **Unica** click **Platform**.
3. Click **Edit Settings** and set **IBM Unica Marketing Operations - Offer integration** to True. This setting enables features in Marketing Operations for performing offer lifecycle management tasks.
4. If your Campaign installation has multiple partitions, you set the following property for each partition where you want to enable offer integration.
Expand **Unica > Campaign > partitions > partition[n] > server** and then click **internal**.
5. Set **IBM Unica Marketing Operations - Offer integration** to Yes to enable offer integration for this partition.
6. Repeat step 4 for additional partitions as needed.
7. If you used Campaign to manage offers before enabling offer integration in Marketing Operations, import the metadata and data for those offers into Marketing Operations for each partition.

Note: Avoid disabling offer integration after you enable it.

Importing offers from Campaign

At the time that you enable offer integration, you can import offer metadata and data from Campaign to Marketing Operations.

Note: Perform this procedure immediately after you enable offer integration, and before you create any offer-related items using Marketing Operations.

Typically, you perform this import procedure only once. If the import procedure fails, review and resolve the errors and then start the import process again. Successfully imported offers and offer lists are flagged in Campaign to prevent duplicate imports. After integration, all offer metadata and data is entered using Marketing Operations, so there is no need perform this procedure on an ongoing basis.

Note: Verify that the offer import procedure completes

To import offer metadata and data

Before you import offers, verify that every user referenced as an owner, modifier, or user in a Campaign offer or offer list has Marketing Operations privileges.

To import offer data and metadata from Campaign successfully, you must have administrative privileges to both Marketing Operations and Campaign.

1. Select **Settings > Marketing Operations Settings**.
2. In the Other Options section, click **Import Campaign Offers**.
The Import Campaign Offers page enumerates the offer templates, offer folders, offers, and offer lists available for import.
3. Click **Continue**. The import process starts and the status displays. You can navigate to other pages and return to the Import Campaign Offers page to check the status and see results.

Note: Verify that the offer import procedure completes successfully before you and the users at your installation begin to work with offers using Marketing Operations.

4. In a multi-partitioned Campaign environment, you repeat these steps for each partition. Log in to Marketing Operations with a user ID associated with each of the other partitions and repeat this procedure.

Results of importing offers from Campaign

The import process brings the offer data and metadata that exists in Campaign in to Marketing Operations. The import process sets the status of each imported item to Published.

Note: Retired offers and offer lists are not imported. Retired offer templates are imported with a status of Disabled.

To review any error or warning conditions, navigate to the Import Campaign Offers page and click **Error(s) from current / last completed import job**.

Table 8. Offer-related items imported from Campaign

Items imported (in sequence)	Possible errors and resolutions
1. Offer templates	<ul style="list-style-type: none">• A referenced standard attribute does not exist: Add the attribute to Marketing Operations then reimport.• Unexpected error: Review details for possible causes, such as a network or database problem, and reimport.
2. Offer folders	<ul style="list-style-type: none">• An offer folder with the same name exists: Rename the existing offer folder in either Campaign or Marketing Operations then reimport.• The parent offer folder does not exist: Resolve the error for the parent offer folder and then reimport.• Unexpected error: Review details for possible causes, such as a network or database problem, and reimport.

Table 8. Offer-related items imported from Campaign (continued)

Items imported (in sequence)	Possible errors and resolutions
3. Offers	<ul style="list-style-type: none"> • A referenced offer template does not exist: Resolve the error for the offer template then reimport. • A referenced offer folder does not exist: Resolve the error for the offer folder then reimport. • A referenced user does not exist: Provision the user with privileges for Marketing Operations then reimport. • An offer with the same offer code exists (warning): The offer is imported. Follow up by changing the code to a unique value in Marketing Operations. • Unexpected error: Review details for possible causes, such as a network or database problem, and reimport.
4. Offer lists	<ul style="list-style-type: none"> • One or more of the offers could not be imported: Resolve the error for each offer then reimport. • A referenced offer folder does not exist: Resolve the error for the offer folder then reimport. • A referenced user does not exist: Provision the user with privileges for Marketing Operations then reimport. • Unexpected error: Review details for possible causes, such as a network or database problem, and reimport.

Offer creation in an integrated system

This topic provides a high-level overview of the workflow for offer creation when offer integration is enabled.

When offer integration is enabled, you create offer templates and offers in Marketing Operations and publish the offers for use in Campaign. All of the following tasks are performed in Marketing Operations.

1. Review the offer attributes and templates imported from Campaign (if any), and design new offer templates as needed.
2. Add new offer attributes: choose **Settings > Marketing Operations Settings > Template Configuration > Shared Attributes**.
3. Create a form for the attributes you need: choose **Settings > Marketing Operations Settings > Template Configuration > Forms**.
4. Place the form on an offer template: choose **Settings > Marketing Operations Settings > Template Configuration > Templates** to create or edit an offer template. Click the **Tabs** tab and select the form.
5. Publish the offer template to Campaign.
6. Create an offer based on the offer template: choose **Operations > Offers**, click the Add Offer icon, select an offer template, then use the wizard to create the offer. You can also create offer lists or folders.
7. Approve the offer and publish it to Campaign. You also publish offer lists and offer folders to Campaign.
8. Add the offer to output cells in the Target Cell Spreadsheet form in a campaign project.

(When Campaign is integrated with Marketing Operations, a campaign project includes a Target Cell Spreadsheet tab. Double-click the **Assigned Offers** column in the TCS to search or browse for offers.)

9. Publish the TCS.

The offer is now available in Campaign. The attribute information is automatically passed to Campaign when a user links a flowchart cell to the TCS row.

Related concepts:

“Managing offers when offer integration is enabled”

“Managing offer templates and attributes when offer integration is enabled”

“Assigning offers and offer lists to cells when offer integration is enabled” on page 47

“Completing the TCS” on page 31

“Publishing the TCS” on page 33

Managing offer templates and attributes when offer integration is enabled

In an integrated system, you access offer templates from **Marketing Operations Settings** (instead of **Campaign Settings**).

Follow these guidelines to manage offer templates and attributes in an integrated environment.

- **To work with offer templates:** Choose **Settings > Marketing Operations Settings > Template Configuration > Templates**. Use the options in the Offer Templates section to add, enable, edit, and perform other template operations. See “Designing offer templates” on page 11.
- **To work with offer attributes:** Choose **Settings > Marketing Operations Settings > Template Configuration > Shared Attributes**. Use the options in the Offer Attribute section to create or edit your custom offer attributes. See “Offer attributes” on page 13.

You can then add offer attributes to forms for use on offer templates. When you add an offer attribute to a form, you specify its behavior as parameterized, hidden, or hidden static. Forms for your offer templates can also include local or shared form and grid attributes, but those attributes and the data they collect are used only within Marketing Operations. Only the data collected by offer attributes is published to Campaign.

For more information about designing offer templates and attributes, see the *IBM Unica Campaign Administrator's Guide*.

Related tasks:

“Offer creation in an integrated system” on page 44

Managing offers when offer integration is enabled

In an integrated system, you access offers using **Operations > Offers** (instead of **Campaign > Offers**), then perform operations as you would in an unintegrated Campaign system.

Follow the guidelines that follow to manage offers in an integrated environment.

- **To create an offer:** Choose **Operations > Offers**, click the Add Offer icon, select an offer template, then use the wizard to create the offer. You can select the **Is Approved** check box to approve the offer when you create it, or you can approve it later. An offer is always in one of four states: Draft, Published, Redraft, or Retire. When an offer is created, its state is Draft. To make it available in Campaign, you must approve and then publish the offer.
- **To approve an offer:** Choose **Operations > Offers**, click the linked offer name, and select the **Is Approved** check box. You can publish the offer to Campaign.
- **To publish an offer:** Only approved offers can be published. Choose **Operations > Offers**, check the box next to the offer, click the Status icon, and select **Publish Selected**. This action pushes the offer instance to Campaign. Published offers can be selected for use in a Target Cell Spreadsheet.
- **To edit an offer:** A published offer cannot be edited until you change it to the Draft state: Choose **Operations > Offers**, select the check box next to the published offer, click the Status icon, and select **Re-draft Selected**. You can then edit the offer and publish your changes.
- **To retire an offer:** Only published offers can be retired. A retired offer is not available for future use and cannot be edited or changed to any other state. To retire an offer, choose **Operations > Offers**, select the check box next to the published offer, click the Status icon, and select **Retire Selected**.

You also use Marketing Operations to organize offers into offer folders and lists.

Note: When you delete an offer folder, all of the subfolders, offers, and offer lists that it contains are also deleted.

- **To create an offer folder:** Choose **Operations > Offers** and click the Add Folder icon. To add a subfolder, click the linked folder name to view it, and then click the Add Folder icon. After you add a folder, you can add offers and offer lists to it. You must publish the folder to make it available in Campaign.
- **To move items into a folder:** Choose **Operations > Offers** and locate the offer, offer list, or folder that you want to move. Select the check box next to the item, then click the Move Selected Items icon.
- **To publish an offer folder:** Choose **Operations > Offers**, check the box next to the folder, click the Status icon, and select **Publish Selected**. This action pushes the offer folder to Campaign; however, this procedure does not publish any of the offers or subfolders in Draft state that it contains. These items must be published individually.
- **To create an offer list:** Choose **Operations > Offers** and click the Add Offer List icon. You must publish an offer list to make it available in Campaign.

Note: In clustered environments, changes to offer folders are made on a single node. For information about configuring caching so that changes to offer folders are replicated to other nodes automatically rather than requiring a system restart, see the *IBM Unica Marketing Operations Installation Guide*.

For more information about offers, see the *IBM Unica Campaign User's Guide*.

Related tasks:

“Offer creation in an integrated system” on page 44

Assigning offers and offer lists to cells when offer integration is enabled

In an integrated environment, use Marketing Operations to assign offers and offer lists to output cells in a Target Cell Spreadsheet (TCS).

The TCS appears in Marketing Operations as part of a campaign project. If you double-click the Assigned Offers column for a row when the TCS is in edit mode, you can search or browse for offers. When you publish the TCS, the offers are automatically assigned to cells when you select them in a contact process box in the flowchart. In this way, the TCS cells are linked to flowchart cells. This is known as "top-down" management. Note that additions or changes to the TCS are not visible in Campaign until you click **Publish** on the TCS. Bottom-up target cells are allowed if **MO_UC_BottomUpTargetCells** is set to Yes (**Unica > Campaign > partitions > partition[n] > server > internal**).

Related tasks:

“To create a TCS” on page 15

“Offer creation in an integrated system” on page 44

Contacting IBM Unica technical support

If you encounter a problem that you cannot resolve by consulting the documentation, your company's designated support contact can log a call with IBM Unica technical support. Use the information in this section to ensure that your problem is resolved efficiently and successfully.

If you are not a designated support contact at your company, contact your IBM Unica administrator for information.

Information to gather

Before you contact IBM Unica technical support, gather the following information:

- A brief description of the nature of your issue.
- Detailed error messages you see when the issue occurs.
- Detailed steps to reproduce the issue.
- Related log files, session files, configuration files, and data files.
- Information about your product and system environment, which you can obtain as described in "System information."

System information

When you call IBM Unica technical support, you might be asked to provide information about your environment.

If your problem does not prevent you from logging in, much of this information is available on the About page, which provides information about your installed IBM Unica applications.

You can access the About page by selecting **Help > About**. If the About page is not accessible, you can obtain the version number of any IBM Unica application by viewing the `version.txt` file located under the installation directory for each application.

Contact information for IBM Unica technical support

For ways to contact IBM Unica technical support, see the IBM Unica Product Technical Support website: (<http://www.unica.com/about/product-technical-support.htm>).

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